

POLICY: (Draft 2018 19)

Elementary and intermediate students will not be allowed to exceed \$8.10 in charges (for paid students) and a \$1.40 charge amount (for reduced students) at any time. Once the student account falls below \$4.00 they will be told that their funds are running low and asked to let their parents know to add more funds to their account so they do not accrue charges. Once the student starts accumulating charges a letter will be sent home with elementary students and a note given to the intermediate students. All parents with a valid e-mail will receive notification that their child's account is in the negative. If the child account exceeds the \$8.10 charge limit the student will receive an alternate meal until charges are paid in full. The parent will be notified on a daily basis until the account is brought back into good standings. Students will be allowed to purchase a meal if the student pays cash. The first of May, all charges will be cut off and all negative accounts will be paid in full before the last day of school.

Middle school students will not be allowed to exceed a \$4.30 charge amount (for paid students) and a \$.70 charge amount (for reduced students) at any time. Once the student account falls below \$4.00 they will be told that their funds are running low and asked to let their parents know to add more funds to their account so they do not accrue any charges. If the child account exceeds the maximum \$4.30 charge limit the student will receive an alternate meal until charges are paid in full. Students will be allowed to purchase a meal if the student pays cash. The first of May, all charges will be cut off and all negative accounts will be paid in full before the last day of school.

High school students will not be allowed to exceed a \$2.85 charge amount (for paid students) and a \$.40 charge amount (for reduced students) at any time. Alternate meals will not be provided at the high school. Students will be allowed to purchase a meal if the student pays cash.

Parents are encouraged to fill out a free and reduced lunch application or send a sack lunch if unable to pay for school meals. **ADULTS, INCLUDING USD #457 EMPLOYEES ARE REQUIRED TO PAY IN FULL AT EACH MEAL.**

When students withdraw or graduate from Garden City Public Schools, parents may complete a refund request to receive the remaining balance in their student's account. If a refund request is not received by the District within three months of withdrawal or graduation, the remaining funds may be transferred to a District account to help ensure that all students have access to nutritious meals during the school day. All lunch balance funds must be refunded to families that qualify for free or reduced price meals and may not be transferred to the donation account.